

## Building A Strong Resume



- Be Direct and Concise
  - Keep your resume summarized, preferably one page.





- Utilize Concrete Examples
  - Sell yourself with specific actions and achievements - be detailed.
- Follow Instructions
  - Watch for specific wording when applying and do not deviate.





- Use Correct Language & Terms
- Stay on brand with the employer's mission statement. Customizing your resume to match each employer is recommended!
- Provide Your LinkedIn Handle
  - This helps build your network and show any additional experience.

